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PROJECT MANAGEMENT INSTITUTE (PMI)

PMP (Project Management Professional)

This training teaches students and prepares them for the PMP® certification exam.

Course Overview

The PMP® certification solidifies current project management professional's knowledge and skills. This is the most widely recognized and important certification for Project Managers who lead projects for small to enterprise-level businesses and organizations. Professionals with a PMP® certification benefit with more attractive resumes, higher salaries and other advantages.

Course Objectives

Upon completion of the course, students should be capable of:

- Defining professional project management
- Initiating projects
- Planning all types of project work
- Developing project schedules
- Developing budgets and cost estimates
- Planning communications, staffing and project quality
- Analyzing risks and planning for response
- Planning project procurements
- Executing work involved for projects
- Managing project procurement
- Controlling and monitoring work, schedule and costs, performance and quality, risks and procurements
- Finishing a project

Course Outline



What is a Project?

- Is it a project?
- What is Project Management?
- Skills every good project manager needs
- Understanding organizational structure
- Understanding project life cycles
- Agile project management

Creating the Project Charter

- Exploring the Project Management Knowledge Areas
- Understanding how projects come about
- Kicking off the project charter
- Formalizing and publishing the project charter
- Identifying stakeholders

Developing the Project Scope Statement

- Developing the project management plan
- Overview of the project scope management knowledge area
- Plan scope management
- Collecting requirements
- Defining scope
- Writing the project scope statement
- Creating the work breakdown structure

Creating the Project Schedule

- Overview of the project schedule management knowledge area
- Creating the schedule management plan
- Defining activities
- Understanding the sequence activities process
- Estimating activity resources
- Estimating activity durations
- Developing the project schedule



Developing the Project Budget and Communicating the Plan

- Overview of the project cost management knowledge area
- Creating the cost management plan
- Estimating costs
- Establishing the cost baseline
- Understanding stakeholders
- Overview of the project communication management knowledge area
- Communicating the plan

Risk Planning

- Planning for risks
- Overview of the project risk management knowledge area
- Planning your risk management
- Identifying potential risk
- Analyzing risks using qualitative techniques
- Quantifying risk
- Developing a risk response plan

Planning Project Resources

- Overview of the project procurement management knowledge area
- Procurement planning
- Overview of the project resource management knowledge area
- Developing the resource management plan
- Project quality management knowledge area overview
- Quality planning

Developing the Project Team

- Directing and managing project work
- Acquiring the project team and project resources
- Developing the project team
- Managing project teams
- Implementing risk responses



Conducting Procurement and Sharing Information

- Conducting procurements
- Laying out quality assurance procedures
- Manage project knowledge
- Managing project information
- Managing stakeholder engagement

Measuring and Controlling Project Performance

- Monitoring and controlling project work
- Controlling procurement
- Monitoring communications
- Managing perform integrated change control
- Monitoring stakeholder engagement

Controlling Work Results

- Monitoring and controlling risk
- Controlling cost changes
- Monitoring and controlling schedule changes
- Utilizing control quality techniques
- Validating project scope
- Controlling scope
- Controlling resources

Closing the Project and Applying Professional Responsibility

- Formulating project closeout
- Closing out the project
- Closing out the procurement
- Balancing stakeholders' interests
- Professional responsibility

PMP® Certification Exam



Exam Details

- Questions: 200 questions
- Duration of the Test: 4 Hours
- Format of the Test: multiple choice
- Delivery of the Test: The Project Management Professional (PMP)® exam is offered as a computer-based test. The test is distributed through the global network of Prometric testing centers.

| Exam Objective | % of Exam |
|-------------------|-----------|
| Initiating | 13% |
| Planning | 24% |
| Executing | 31% |
| Control & Monitor | 25% |
| Closing | 7% |

FAQs about PMP® Training

Who should take this training?

This course is intended for Associate Project Managers, Project Managers, IT Project Managers, Project Coordinators, Project Analysts, Project Leaders, Senior Project Managers, Team Leaders, Product Managers, Project Sponsors, and Project Team Members.

What is the recommended experience for this training?

Before attending this course, students should have:

- Secondary degrees such as a high school diploma (GED), Associate's degree or international equivalent
- At least 5 years of project management experience
- 7,500 hours of leading projects
- 35 hours of project management education

OR

- Four-year degrees such as a Bachelor's degree or international equivalent
- At least 3 years of project management experience
- 4,500 hours of leading projects
- 35 hours of project management education

PMP, PMI, Project Management Professional, Project Management Professional (PMP), and the its logos are



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Included in this **PMP (Project Management Professional)**

- 5 days instructor-led training
- PMP (Project Management Professional) training book
- 40 instruction hours led by an instructor with the PMP® certification.
- Course retake option



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- Notepad, pen and highlighter
- Variety of bagels, fruits, doughnuts and cereal available at the start of class*
- Tea, coffee and soda available throughout the day*
- Freshly baked cookies every afternoon*